

Juvenile non-smoker rate change Step 1: Open process through your Dashboard

The screenshot shows the Empire Life dashboard. In the 'Application Status - eSignatures' section, there is a table with columns: Owner Name, Policy Number, Product, Status, eSignature, and Resume. A 'What's New' button is visible. A red circle highlights a link labeled 'Juvenile non-smoker rate change'. A red arrow points from this link to a detailed view of the process. This view includes a progress bar with steps: Start, Policy info, Confirm, and eSignature. Below the progress bar is an 'Important Notice' box with a warning icon and text: 'Request a change for non-smoker rates for a single Life Insured that has attained insurance age 18. Must be submitted within the period starting 60 days before and ending 60 days after the policy anniversary nearest the Life Insured's 18th birthday. Other policy changes can be made using the C-0046 or 90-872 application.' Below the notice is a section titled 'Please have the following ready:' with two icons: a document icon for 'Policy info' and an email icon for 'Email address'. There are 'Cancel' and 'Continue' buttons at the bottom.

Juvenile non-smoker rate change Step 2: Search for policy

The screenshot shows the 'Policy Info' search step in the 'Juvenile non-smoker rate change' process. At the top, there is a progress bar with steps: Start, Policy info (current), Confirm, and eSignature. Below the progress bar is the 'Policy Info' section with the heading 'Search by policy number to find the juvenile insured who may be eligible for a non-smoker rate change'. There is a search form with the label 'Enter policy number', a text input field containing '21301203', a search icon, a 'Search' button, and a 'Reset' button. There are also 'Cancel', 'Back', and 'Continue' buttons. At the bottom of the page, there are three sections: 'QUICK LINKS' with links for Privacy, Empire.ca, Forms & Tools, and Français; 'CONTACT US' with address '259 King St. E. Kingston, Ontario', phone number '1 877 548-1881', email 'info@empire.ca', and hours '8:30 am to 5:00 pm EST weekdays'; and 'VISIT US' with social media icons for Instagram, Twitter, Facebook, and LinkedIn.

Juvenile non-smoker rate change Step 3: Policy search results

Empire Life My Advisor Dashboard My Profile Contact Us Test Hottest

Hello Test!

< Juvenile non-smoker rate change

Start 1 Policy Info 2 Confirm 3 eSignature

Policy Info
Search by policy number to find the juvenile insured who may be eligible for a non-smoker rate change

Enter policy number

21301203L Search Reset

Owner(s)	Policy #	Insured name	Insured birth date	Base coverage
John Smith Jane Smith	21301203L	Rebecca Smith	MAR/20/2000	Product Name

Cancel Back Continue

QUICK LINKS
Privacy
Empire.ca
Forms & Tools
Français

CONTACT US
259 King St. E. Kingston, Ontario
1 877 548-1681
info@empire.ca
8:30 am to 5:00 pm EST weekdays

VISIT US
Instagram Twitter Facebook LinkedIn

Juvenile non-smoker rate change Step 4: Set up emails

Empire Life My Advisor Dashboard My Profile Contact Us Test Hottest

Hello Test!

< Juvenile non-smoker rate change

Start 1 Policy Info 2 Confirm 3 eSignature

Policy Info
Enter the email addresses for the Owner(s) and the Life Insured and confirm email consent.

Owner(s)	Policy number	Insured name	Insured birth date	Base coverage
John Smith Jane Smith	21301203L	Rebecca Smith	MAR/20/2000	Product Name

Owner: john.smith@company.com ✓

Joint Owner: jane.smith@company.com ✓

Life Insured: rebecca.smith@company.com ✓

I have received my client's express consent in accordance with Canada's Anti-Spam Legislation to send email communication for the purpose of providing service.

Cancel Back Continue

Juvenile non-smoker rate change Step 5: Confirm policy information

Empire Life My Advisor Dashboard My Profile Contact Us Test Hottest

Hello Test!

Start Policy Info **2 Confirm** 3 eSignature

Confirm Policy Info

Please review and confirm information.

Policy Info

Coverage	Product name
Policy Number	21301203L

Life Insured

First name	Rebecca
Last name	Smith
Email	rebecca.smith@company.com
Date of birth	20/MAR/2000

Owner

First name	John
Last name	Smith
Email	john.smith@company.com

Joint Owner

First name	Jane
Last name	Smith
Email	jane.smith@company.com

Ensure all information has been entered correctly. Select the "I confirm" button to proceed to eSignature

Cancel Back **I Confirm**

Juvenile non-smoker rate change Step 6: Create access code

Empire Life My Advisor Dashboard My Profile Contact Us Test Hottest

Hello Test!

Juvenile non-smoker rate change

Start Policy Info Confirm **3 eSignature**

eSignature Instructions

Email access validation instructions

Please create an access code between 5 and 50 alphanumeric characters. This code will be required by the Owner(s) and Life Insured to complete the policy change, which will be sent via secure email.

Access code

58336 ✓

Advisor email validation

empireadvisor@company.com ✓

Cancel Back **Continue**

QUICK LINKS **CONTACT US** **VISIT US**

Privacy Empire.ca 259 King St. E. Kingston, Ontario 1.877.548.1881

Instagram Twitter Facebook LinkedIn

Juvenile non-smoker rate change: Step 7: Complete eSignature

The screenshot displays the Empire Life website interface for a 'Juvenile non-smoker rate change'. At the top, the Empire Life logo is on the left, and navigation links for 'My Advisor Dashboard', 'My Profile', 'Contact Us', and 'Test Hottest' are on the right. Below the logo, it says 'Hello Test!'. The main heading is 'Juvenile non-smoker rate change'. A progress bar shows four steps: 'Start', 'Policy Info', 'Confirm', and 'eSignature' (the current step, highlighted in blue). Below the progress bar, the section is titled 'eSignature Instructions'. The text explains that the policy change request must be signed electronically by the Owner(s) and Life Insured while meeting with the advisor. Two options are provided: 'Sign on screen' (highlighted in blue) and 'Sign via email*'. A small icon of a document with a pen is next to the 'Sign on screen' button. At the bottom of the instructions, there are 'Cancel', 'Back', and 'Continue' buttons. The footer contains three columns: 'QUICK LINKS' (Privacy, Empire.ca, Forms & Tools, Français), 'CONTACT US' (259 King St. E. Kingston, Ontario, 1 877 548-1881, info@empire.ca, 8:30 am to 5:00 pm EST weekdays), and 'VISIT US' (social media icons for Instagram, Twitter, Facebook, and LinkedIn).