



INFORMATION CIRCULAR

DATE: November 10, 2023

Nº. 2023-27

CATEGORY: INSURANCE/INVESTMENTS

TO: Managing General Agents, Associate General Agents, Advisors,
General Agents, Independent Financial Advisors and National Accounts

SUBJECT: 2024 Weekly Advisor Pay Schedule

Pay day is every Friday for advisors (unless there is a statutory or bank holiday during the week). In order for commissions to be reflected on each pay, all outstanding requirements must be in Head Office and the policy settled.

**2024 weekly
advisor pay
schedule**

Month	Cut-off	Pay day	Week #
Jan	Tues 02	Fri 05	wk 1
	Tues 09	Fri 12	wk 2
	Tues 16	Fri 19	wk 3
	Tues 23	Fri 26	wk 4
Feb	Tues 30 (Jan)	Fri 02	wk 5
	Tues 06	Fri 09	wk 6
	Tues 13	Fri 16	wk 7
	Tues 20	Fri 23	wk 8
Mar	Tues 27 (Feb)	Fri 01	wk 9
	Tues 05	Fri 08	wk 10
	Tues 12	Fri 15	wk 11
	Tues 19	Fri 22	wk 12
	Mon 25	Thurs 28	wk 13
Apr	Tues 02	Fri 05	wk 14
	Tues 09	Fri 12	wk 15
	Tues 16	Fri 19	wk 16
	Tues 23	Fri 26	wk 17
May	Tues 30 (Apr)	Fri 03	wk 18
	Tues 07	Fri 12	wk 19
	Tues 14	Fri 19	wk 20
	Tues 21	Fri 26	wk 21
	Tues 28	Fri 31	wk 22
Jun	Tues 04	Fri 07	wk 23
	Tues 11	Fri 14	wk 24
	Tues 18	Fri 21	wk 25
	Tues 25	Fri 28	Wk 26

Month	Cut-off	Pay day	Week #
Jul	Tues 02	Fri 05	wk 27
	Tues 09	Fri 12	wk 28
	Tues 16	Fri 19	wk 29
	Tues 23	Fri 26	wk 30
Aug	Tues 30 (Jul)	Fri 02	wk 31
	Tues 06	Fri 09	wk 32
	Tues 13	Fri 16	wk 33
	Tues 20	Fri 23	wk 34
	Tues 27	Fri 30	wk 35
Sep	Tues 03	Fri 06	wk 36
	Tues 10	Fri 13	wk 37
	Tues 17	Fri 20	wk 38
	Tues 24	Fri 27	wk 39
Oct	Tues 01	Fri 04	wk 40
	Tues 08	Fri 11	wk 41
	Tues 15	Fri 18	wk 42
	Tues 22	Fri 25	wk 43
	Tues 29	Fri 01 (Nov)	wk 44
Nov	Tues 05	Fri 08	wk 45
	Tues 12	Fri 15	wk 46
	Tues 19	Fri 22	wk 47
	Tues 26	Fri 29	wk 48
Dec	Tues 03	Fri 06	wk 49
	Tues 10	Fri 13	wk 50
	Tues 17	Fri 20	wk 51
	Tues 31	Fri 5 (Jan)	wk 52
Jan	Tues 07	Fri 12	wk 1

* Year End Cut-Off (Tues Dec 31)

Reference Christa Stephenson, Director, Retail Operations

